GRADUATE, PROFESSIONAL & ADULT STUDENT RESOURCE DIRECTORY

Loyola University Chicago has many resources available to help ensure success for our Graduate, Professional and Adult Students. The resources in this directory are for all Graduate, Professional and Adult students across our three Chicagoland campuses (*unless otherwise noted). Although a resource may be housed at one campus, it is available to all. The format of this guide is very simple. Resources are categorized, followed by a brief explanation, with their website and telephone number. We hope you take advantage of the many resources Loyola University Chicago has ready for you.

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As a Jesuit Catholic university, we are stewards of our Catholic tradition and our unique Ignatian heritage. Our mission defines our roots, our ways of proceeding and the outcomes we strive to achieve. At Loyola University Chicago, we actively support our mission in many ways. Learn more about Loyola's Jesuit Mission.

ACADEMIC SUPPORT

Academic Center for Excellence & Accessibility

*Stritch School of Medicine

ssom.luc.edu/ace/aboutus/

The mission of ACE is to enhance the academic performance of all students in the Stritch School of Medicine by providing evidence-based advising and support for coursework, USMLE preparation, and clerkships through individual and group services.

708.216.8166

Health Sciences Campus, Stritch School of Medicine/Cuneo Bldg., 2nd Floor

Career Services Student Academic Services

luc.edu/career/

Career Services partners with graduate students to help them develop career goals, hone job-search skills and connect with potential employers. Services include Advising/Coaching and Career Self-Assessment, Academic Job Search, Non-academic Job Search, Funding for Graduate School, Career Fairs and Employer-hosted Events, Handshake Career Management Platform.

773.508.7716 <u>careercenter@luc.edu</u>

Health Sciences Campus, Graduate Programs, Niehoff School of Nursing

Lake Shore Campus, Sullivan Center, Suite, 255

Water Tower Campus, Corboy Law Center, Suite, 800

Center for Experiential LEARNING

luc.edu/experiential/forstudents/

In an effort to connect Loyola students to the community, students have access to resources to a variety of nonprofit community organizations for service-learning experiences and internship experiences, as well as resources to create a digital portfolio. Although housed on Lake Shore Campus services are available to all.

773.508.3366 <u>experiential@luc.edu</u>

Lake Shore Campus, Sullivan Student Center for Student Services

Center for Student Assistance & Advocacy

luc.edu/csaa/

The Center for Student Assistance and Advocacy (CSAA), led by the Office of the Dean of Students, is a universitywide partnership focused on providing support, coordination, case management, and resource referrals for students as it relates to personal, behavioral, academic, equity, or conduct concerns. A centralized place for reporting student concerns. For more information about CSAA, please visit <u>luc.edu/csaa</u>

Fellowship Office

luc.edu/fellowshipoffice/

The Fellowship Office works with students at all levels who apply to nationally-competitive fellowships in all fields of study, such as the Fulbright U.S. Student Program and the NSF Graduate Research Fellowship Program. We encourage you to visit the Fellowship Office website, to explore the various awards we work with, the information sessions and other resources we offer, and how we can help you apply successfully to fellowships applicable to your field of study and stage of graduate school (coursework, field research, dissertation writing, etc.), especially the "<u>Graduate Students</u>" page and "<u>Awards by Category</u>", which lists awards for international students, undocumented students, disabled students, and more.

773.508.3029

Instructional Technology and Research Support

luc.edu/its/itrs/

Instructional Technology & Research Support (ITRS) is a service-oriented group committed to enriching the educational experience at Loyola University Chicago. Our mission is to support faculty and teaching assistants in their efforts to integrate technology and innovation into teaching and research to create meaningful learning experiences for students.

773.508.4487

Information Technology Services

luc.edu/its/

Contributing skilled technological expertise and services, providing secure, reliable information and resources, in professional and collaborative consultation to the Loyola community.

773.508.4487

LOCUS

locus.luc.edu

LOCUS is the online portal for which students enter personal information, search for classes, register for classes, and much more. LOCUS Help for Students

Microsoft 365

luc.edu/its/services/microsoft365/

Loyola University Chicago provides access to office applications of Outlook, Word, Excel, PowerPoint, and OneNote. It is highly recommended that students utilize these resources, especially Outlook. Students gain access to their University email through Outlook. Contact <u>ITS</u> for further questions about Office 365 or other software available through LUC.

Office of Student Conduct & Conflict Resolutions

luc.edu/osccr/

OSCCR employs restorative practices to address conflict and alleged violations of <u>Loyola's Community Standards</u>. The Community Standards apply to all students on and off campus, including graduate students, and conflict resolution services through OSCCR are open to graduate students.

773.508.8830 <u>osccr@luc.edu</u>

Lake Shore Campus, Damen Student Center, Suite, 300

 Registration & Records

 luc.edu/regrec/

 ssom.luc.edu/regrec/

The Office of Registration and Records supports students and alums by providing access to their academic records. Key services include registration, transcripts, diplomas, verifications of enrollment or degrees, and transfer credit.

708.216.3222 ssomregrec@luc.edu

Health Sciences Campus, Stritch School of Medicine/Cuneo Bldg., Room 220

312.915.7221 registrar@luc.edu

Water Tower Campus, Lewis Towers, Suite, 510

Sakai

sakai.luc.edu/

Sakai is the online portal through which students will be able to access course materials, turn in assignments, and keep track of your grades throughout each semester. For self-help, instructions see <u>Sakai Student Guide</u>.

Tutoring

luc.edu/tutoring/

The Tutoring Center provides academic and learning support to graduate students through Success Coaching.

773.508.7708

Writing Center

luc.edu/writing/

We seek to help develop better writers. We believe that writers of all levels can benefit from collaborative tutoring with experienced professionals. Both locations and online sections are available to all students.

773.508.8468 writingctr@luc.edu

Lake Shore Campus, Information Commons, Room 221

312.915.6089 writingctr@luc.edu

Water Tower Campus, Corboy Law Center, Room 811

FACILITIES, RESOURCES AND SERVICES

Bookstore

bkstr.com/loyolachicagostore

773.508.7350 <u>luc-lsc@bkstor.com</u>

Lake Shore Campus, Granada Center, 6435 N. Sheridan Road

312.915.7420

Water Tower Campus, Terry Center, 2nd Floor, 26 E. Pearson

Campus Student ID Card

luc.edu/campuscard/index.shtml

Loyola's official identification card.

708.216.9092 LUHSParking@lumc.edu

Health Sciences Campus, Mulcahy Center, Room 1606

773.508.2273 campuscard@luc.edu

Lake Shore Campus, Sullivan Student Center for Student Services, Room 198

312.915.7756 campuscard@luc.edu

Water Tower Campus, Corboy Law Center, Lobby

Dining Services	
Health Sciences Campus	ssom.luc.edu/loyolamsu/resources/cafeteriahours/
Lake Shore Campus	luc.campusdish.com/
Water Tower Campus	luc.edu/gpasl/campusresources/watertowercampusstudentareaguide/
Ethicsline	

luc.edu/hr/ethics/

The EthicsLine is a comprehensive and confidential reporting tool to assist the Loyola community in working together to address fraud, abuse, and other misconduct in the workplace, all while cultivating a positive campus environment.

855.603.6988

luc.edu/hub/

*LSC & WTC

The HUB is staffed by advisors from the Financial Aid Office who can assist with any questions about billing, payment options, different types of financial aid, and next steps.

773.508.7700 <u>hub@luc.edu</u>

Lake Shore Campus, Sullivan Student Center for Student Services

Lactation/Personal Wellness Space				
Nursing mothers have access to the on-campus lactation spaces.				
Health Sciences Campus	Stritch School of Medicine/Cuneo, Personal Wellness Room, 494			
	Center for Translational Research and Education, Personal Wellness Rooms, 139, 240, 340, 440, 540			
Lake Shore Campus	luc.edu/hr/resources/lactationspaceinformation/			
Water Tower Campus	luc.edu/hr/resources/lactationspaceinformation/			

Learning Portfolio

experiential/learningportfolio/

Graduate students have access to Loyola's learning portfolio program, in which they can build a digital portfolio of their graduate work, critically reflecting upon their experiences and connecting their learning over time. Many graduate programs at Loyola embed learning portfolios into their academic programs and courses. For more information and resources on building a learning portfolio, visit <u>experiential/learningportfolio</u> and email <u>learningportfolio@luc.edu</u> for support.

Library Services			
libraries.luc.edu/			
708.216.9192 <u>hsl@luc.edu</u>			
Health Sciences Campus, Health Sciences, Library			
773.508.2632 <u>cud-circ@luc.edu</u>			
Lake Shore Campus, Cudahy Library			
773.508.8000 <u>ic@luc.edu</u>			
Lake Shore Campus, Information Commons			
312.915.6622 <u>lewislib@luc.edu</u>			
Water Tower Campus, Lewis Library			

Loyola University of Museum Art

luc.edu/luma/index.shtml

312.915.7600 <u>luma@luc.edu</u>

Water Tower Campus, 820 N. Michigan Avenue

Rambler Bucks

luc.edu/campuscard/ramblerbucks/

Rambler Bucks are Loyola's universal tender accepted at several on- and off-campus locations. Rambler Bucks offer Loyola students, employees and other community members a convenient method of paying for goods and services. Rambler bucks are connected to IDs used at Lake Shore and Water Tower Campuses.

Study Space		
Health Sciences Campus	Niehoff School of Nursing, Information Commons, and 1 st Floor, Quiet Study	
	Stritch School of Medicine/Cuneo, 2 nd Floor, Atrium, and Rooms, 170 & 460	
Lake Shore Campus	luc.edu/gradschool/graduatestudentloungeandstudyarea/	
Water Tower Campus	luc.edu/gpasl/campusresources/wtcstudyareaguide/	

FINANCIAL INFORMATION

Bursar OFFICE

luc.edu/bursar/index.shtml

The Office of the Bursar serves and supports the Loyola University of Chicago community by efficiently managing student accounts through accurate and timely billing, providing accurate statements, flexible payment plans, friendly and courteous account advising, and promptly issuing refunds whenever possible.

773.508.7705 <u>bursar@luc.edu</u>

Financial Aid Office

luc.edu/finaid

The Financial Aid Office can help guide you through the financial aid process. The office can also assist with scholarships, grants, loans, financial wellness and other resources. <u>Step-by-Step Guide</u>

773.508.7704 lufinaid@luc.edu

Health Sciences Campus, Stritch School of Medicine/Cuneo Bldg., Room 210

Lake Shore Campus, Sullivan Center for Student Services

Water Tower Camus, Corboy Law Center, Lobby

Student Health Insurance Plan

luc.edu/bursar/insurance.shtml

Loyola's student health insurance provider is United Healthcare Student Resources. Students may visit the plan website at <u>www.uhcsr.com/luc</u> to view a full plan description, plan benefits, exclusions, limitations, and terms of coverage.

INCLUSION, EQUITY, AND DIVERSITY

Anti-Racism Initiative

luc.edu/academicaffairs/antiracisminitiative/

This website serves as a resource and communication hub for current and accurate information as we deepen our connections with each other and intensify our efforts to address racism on our campuses and in our communities.

LGBTQIA Initiative

luc.edu/diversity/programs/lgbtqia/

Q-Initiatives (Queer Initiatives) are spaces and programs for you. They are for discussing, singing, laughing, grieving, celebrating, and speaking out. Whether you identify as lesbian, gay, bisexual, trans, intersex or queer in any way, we invite you to share, listen, and build community with your peers and fellow community members.

Office of Inclusion, Diversity, and Equity

*School of Law

luc.edu/law/currentstudents/officeofinclusiondiversityandequity/

The Office of Inclusion, Diversity, and Equity works with the School of Law's academic and administrative departments to promote inclusion, diversity and equity both in and out of the classroom. By fostering an exchange of ideas and shared experiences and providing programming to support, celebrate, and value each member of the learning community.

312.915.7887

Water Tower Campus, Corboy Law Center, Suite, 1209

Office for Equity & Compliance

luc.edu/equity/

The OEC coordinates the University's response to reports and complaints of alleged discrimination, sexual misconduct, and equity-related retaliation occurring among or between any LUC student(s), faculty, and/or staff. The OEC conducts impartial investigations, coordinates and provides supportive measures for affected parties, and offers trainings and other resources to inform students and employees of their rights under the University's Comprehensive Policy. Additional information and contact information about the OEC can be found on <u>website</u>.

*Stritch School of Medicine

ssom.luc.edu/diversity/

Located at the heart of the Health Sciences Campus, the *Stritch School of Medicine Office of Diversity, Equity, and Inclusion (SSOM-ODEI)* serves as a local, satellite extension of the Loyola's primary (Lakeside) Office of Diversity & Inclusion. SSOM-ODEI works in partnership with student, faculty, and staff leadership across academic and clinical departments, centers, institutes, and schools to centrally monitor and advance the HSC community and diversity efforts.

708.216.2481 ssom-diversity@luc.edu

Health Sciences Campus, Stritch School of Medicine/Cuneo Bldg., Room 235

Racial Justice Institute

<u>luc.edu/academicaffairs/antiracisminitiative/messages/121120-</u> malikhenfieldnamedfoundingdeanofthenewinstituteforracialjustice.shtml

The Institute aspires to gain a greater understanding of racism in all of its forms and to find new ways of connection and action to facilitate greater equity and justice. At the core of the activities of the IRJ are research, education, and community engagement to build community and create capacity by collaborating with individuals, groups, and organizations that seek out, identify, and ultimately eliminate the cultural manifestations of racism and xenophobia that limit the fuller realization of humanity and liberation within the University, the city, the nation, and the world.

Student Diversity & Multicultural Affairs

luc.edu/diversity/about/mission/

The Department of Student Diversity and Multicultural Affairs (SDMA) advances the recognition and appreciation of our diverse community, promotes multicultural education, and strives to ensure the retention and success of underrepresented students while fostering a supportive, inclusive environment for all.

773.508.3909 diversity@luc.edu

Lake Shore Campus, Damen Student Center, Suite 116

Undocumented Student Program

luc.edu/diversity/programs/undocumentedstudentprogramsusp/

The Undocumented Student Program is a campus wide initiative designed to foster Rambler community, build awareness on issues related to undocumented student experiences at Loyola, bolster on-campus support for and the inclusion of undocumented students.

INTERNATIONAL STUDENT SUPPORT

English Language Learning Program

luc.edu/esl/

The English Language Learning Program offers English language instruction and support to all Loyola students at the graduate and undergraduate levels through low-cost supplementary English courses and tutoring in academic writing, pronunciation, grammar, and presentation methods, along with courses in TOEFL and IELTS exam preparation, while also offering full courses of study for students conditionally admitted to the University.

773.508.3871 <u>ellp@luc.edu</u>

Lake Shore Campus, Crown Center, Suite 447

International Student and Scholar Services

luc.edu/isss/

International Student & Scholar Services (ISSS) provides comprehensive immigration-related advising services and a diverse array programming to actively engage international students and scholars with communities of involvement on-campus and throughout the City of Chicago.

773.508.3899 <u>iss@luc.edu</u>

Lake Shore Campus, Sullivan Center for Student Services, Suite 206

Study Abroad

abroad.luc.edu/

The Loyola Study Abroad office facilitates high-quality overseas study opportunities to prepare our students for success in the globalized world.

773.508.3899

HEALTH SERVICES

Employee & Student Health

*Health Sciences Campus

Medical health services for Health Sciences Campus students. All appointments require prior registration by calling 1.888.LUHS.888 or 708.216.3156

Tiffany Libby, APN tlibby@lumc.edu

Health Sciences Campus, Loyola Outpatient Center, Room 3201

Perspectives for Students

*Health Sciences Campus

ssom.luc.edu/wellness/counseling/

Counseling for Health Sciences Campus students. The HSD Student Counseling Program is called Perspectives for Students. It is an independent behavioral health organization established in 1981 that provides work/life, wellness and counseling services to many organizations locally and nationally.

800.456.6327

Health Sciences Campus, Stritch School of Medicine/Cuneo Bldg., Room 180

Wellness Center

luc.edu/wellness/

Medical and mental health services for Lake Shore and Water Tower Campuses students. Wellness Center provides primary care, preventive services, and wellness programming specifically designed for our students. Also offers individual therapy, group counseling, care management, and psychiatry services.

773.508.2530

Lake Shore Campus, Granada Center, Suite 310

312.915.6360

Water Tower Campus, Terry Student Center, Suite 250

STUDENT LIFE

Athletics

loyolaramblers.com/

The Loyola Athletics department sponsors 15 Division I sports teams competing in the Missouri Valley Conference and the Midwestern Intercollegiate Volleyball Association. Home games are hosted on the Lake Shore Campus and provide a source of pride and school spirit for the Rambler community.

Campus Ministry

luc.edu/campusministry/index.shtml

Welcoming students, faculty, and staff to the Loyola community through faith and spirituality. Students are invited to celebrate faith and discover its depth and richness.

708.216.3245 HSCMinistry@luc.edu

Health Sciences Campus, Stritch School of Medicine/Cuneo Bldg., Room 270

773.508.2200 ministry@luc.edu

Lake Shore Campus, Damen Student Center, Suite 217

773.508.2200 ministry@luc.edu

Water Tower Campus, Terry Student Center, 301A and 301C

Campus Recreation				
773.508.2602 <u>campusrec(</u>	<u>@luc.edu</u>			
Halas Recreation Center		luc.edu/campusrec/halas/		
Lake Shore Campus, Halas Recreation	Center			
Fitness Studio		luc.edu/tsc/fitnessstudio/		
Water Tower Campus, Terry Student C	enter, 3 rd Floor			
708.327.2348				
Loyola Center for Fitness		loyolafitness.org/		
Health Sciences Campus, Center for Health & Fitness				
Campus Safety				
luc.edu/safety/				
Campus Safety promotes and maintains a safe and secure environment in which the University's educational mission can be successful. With 24/7/365, on-campus service Campus Safety is available at all times to help keep students safe on Lake Shore and Water Tower Campuses				
773.508.SAFE (7233) Dispatcher	911 City of Chicago Emergency	asksafety@luc.edu		
Escort Service: 773.508.RIDE (7433)				
Security services are available to students on the Health Sciences Campus 24 hours per day, 7 days per week				
708.216.9077 Dispatcher				

Escort Service: 708.216.9077 after 6PM and on weekends and holidays

Emergency Notification System

luc.edu/safety/alert/

Loyola Alert provides personalized, time-sensitive alerts to students, faculty, staff and other personnel in the event of threats to physical safety in emergency situations at the lakeside campuses, including, but not limited to: barricade/hostage situations; widespread and threatening weather conditions; national civil emergencies; terrorist, active shooter, or other violent acts; and health emergencies as ordered by public health authorities.

Graduate, Professional & Adult Student Life

luc.edu/gpasl/

The mission of Graduate, Professional, and Adult Student Life is to enhance the personal, social, emotional, spiritual, physical and professional growth of graduate, professional and adult students at Loyola University Chicago's Water Tower, Lake Shore, and Health Sciences campuses. We are committed to optimizing the student experience and fostering a transformative learning community.

312.915.6458

Graduate, Professional & Adult Students Team (GPAST)

<u>GPAST</u>

This is a digital engagement space geared towards community building and connecting with your peers away from campus while being safe and social distancing.

How to use Microsoft Teams: support.microsoft.com/en-us/teams

Housing

luc.edu/gpasl/gradprofadultstudentresources/housing/

Graduate, Professional & Adult Student Life offer graduate on-campus housing and graduate off-campus apartments.

LUCONNECT

luconnect.luc.edu/

Connecting students to Loyola alumni for career conversations. Our networking and mentoring platform helps students and alumni build mutually rewarding professional relationships, share knowledge and experience, and expand networks.

Student Organizations

luc.edu/gpasl/gradprofadultstudentresources/studentorganizations/

Each student organization given recognition by Loyola University Chicago is classified as a Recognized Student Organization either Registered or Sponsored.

STUDENTS WITH DISABILITIES

Academic Center for Excellence & Accessibility

*Stritch School of Medicine

ssom.luc.edu/ace/accessibility/

The Academic Center for Excellence & Accessibility coordinates accommodations for medical students with disabilities.

708.216.4997

Health Sciences Campus, Stritch School of Medicine/Cuneo Bldg., 2nd Floor

Student Accessibility Center

luc.edu/sac/

The Student Accessibility Center is the resource for students with disabilities needing academic, meal plan, and oncampus housing accommodations. To receive academic, meal plan, or housing accommodations, students must <u>register</u> with SAC. All requests for accommodations are determined on a case-by-case basis by SAC Staff. Students can register with SAC at any point during their academic career, but we strongly recommend that this process begin as early as possible as accommodations are not retroactive.

773.508.3700 <u>sac@luc.edu</u>

Lake Shore Campus, Sullivan Student Center, Suite 117

773.508.3700 <u>sac@luc.edu</u>

Water Tower Campus, Lewis Towers, Suite 1240

SEXUAL DISCRIMINATION, MISCONDUCT OR GENDER BASED VIOLENCE TITLE IX

The Line

https://www.luc.edu/wellness/gender-basedviolence/advocacyline/

Advocacy services are confidential services and supports for people who have experienced gender-based violence and those close to them provided by highly trained Advocates.

Call 773.494.3810 to connect with an Advocate.

TRANSPORTATION

Campus Transportation

luc.edu/campustransportation/

Campus Transportation provides parking and transportation resources for students, staff and visitors.

Intercampus Shuttle

*LSC & WTC

luc.edu/campustransportation/services/intercampusshuttle/

The Loyola Intercampus Shuttle is a supplemental transportation service available for current Loyola University Chicago students, faculty, and staff. A valid Loyola ID is required and must be shown to ride the shuttle. The shuttle stops are located at the South end of the West Quad (Lake Shore Campus) and Corboy Law Center (Water Tower Campus). At the Water Tower Campus, the line for the shuttle forms inside the east doors of the Corboy Law Center lobby.

U-Pass (Chicago Transit Authority)

luc.edu/upass/aboutu-pass/

The Chicago Transit Authority U-Pass is your ticket to unlimited rides aboard CTA buses and trains. It offers all fulltime undergraduates and graduate students enrolled in participating programs unlimited use and an unparalleled opportunity to take advantage of everything Chicago has to offer. Students must meet eligibility requirements to participate in the U-Pass program. The Chicago Transit Authority oversees U-Pass program.